



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY _

TO : **Prospective Service Provider**
FROM : **SCM /STORES**
DATE : **06/06/2024**
ENQUIRIES : **PROCUREMENT OFFICE**
TELEPHONE : **015 780 6361/62**
REF : **RELOCATION OF BEACONS**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and brought to our offices at No 3 Nyala Street, Phalaborwa not later than 19/06/2024 **at 12H00**

TITY	Description	UNIT VAT)	(Inc.
	PROPOSED RELOCATION OF BEACONS AND ASSESSMENT OF OPEN SPACES (PARKS) IN BA-PHALABORWA MUNICIPALITY – PHASE 1		

Please number your quotes (Your Ref no)

The following conditions will apply:

Price (s) quoted must be valid for at least thirty (30) days from date of your offer. The municipality retains the prerogative to reject any quotes it deems to be excessive A firm delivery period must be indicated.

Tax Clearance Pin

A service provider be registered with central supplier database (CSD)

Completed MBD4 (Declaration of Interest) Form

Registered with CIPRO (CK 1 or 2 document)

BBBEE Certificate certified by a SANAS accredited institution.

Evaluation criteria: 80/20 (where 80 is for price and 20 is for Objective goals)

20 is further evaluated:

*20 for 100% Black-owned;
18 for + 51% Black-owned; and 14
for less than 51% Black-owned*

REQUEST FOR QUOTATION (RFQ) FOR PROPOSED RELOCATION OF BEACONS AND ASSESSMENT OF PUBLIC OPEN SPACES (PARKS) IN BA-PHALABORWA MUNICIPALITY – PHASE 1

1. INTRODUCTION

Ba-Phalaborwa Municipality is experiencing encroachments on its public open spaces. To address this, we require a qualified land surveyor to undertake the relocation of beacons, assess the status of encroachments, and provide comprehensive reports on servitudes and other related aspects. The primary objective is to gather accurate and detailed information that will enable the municipality to develop informed solutions for the optimal use of these parcels of land.

2. PROJECT SCOPE

The scope of work includes, but is not limited to:

2.1. SITE ASSESSMENT:

2.1.1. Conduct a detailed survey of the following parks (Annexure attached indicating Locality:

- a. **ERF 3506 Namakgale B**
- b. **ERF 401 Lulekani Zone C**
- c. **ERF 402 Lulekani C**
- d. **ERF 403 Lulekani C**

2.2. IDENTIFY AND DOCUMENT EXISTING BEACONS AND BOUNDARY MARKERS.

2.3. ENCROACHMENT ASSESSMENT:

- 2.3.1. Conduct a thorough investigation to identify any encroachments on the parks.
- 2.3.2. Prepare a detailed report on the nature, extent, and impact of the encroachments.

2.4. SERVITUDE REPORT:

- 2.4.1. Assess existing servitudes and easements affecting the parks.
- 2.4.2. Provide a comprehensive report detailing the status, conditions, and implications of these servitudes.

2.5. BOUNDARY DELINEATION AND DOCUMENTATION:

- 2.5.1. Develop and submit boundary maps showing the beacon locations and park boundaries.
- 2.5.2. Ensure all documentation complies with local, provincial, and national regulations.

2.6. RECOMMENDATIONS FOR LAND USE:

- 2.6.1. Provide recommendations based on the survey and assessment findings for the optimal use of the parcels of land, considering the needs for residential and business sites.

3. DELIVERABLES

- 3.1. Preliminary Report:** An initial report outlining the survey methodology, project timeline, and preliminary findings.
- 3.2. Survey Data:** Detailed survey data including GPS coordinates and survey notes.
- 3.3. Beacon Certificate & Relocation Plan:** Beacon Certificate and a plan detailing the proposed new beacon locations and the methodology that will be used for the proposed placement.
- 3.4. Encroachment Report:** A comprehensive report detailing all encroachments, with maps and sketches.
- 3.5. Land Survey Certificate:** A certificate from the land surveyor attesting to the accuracy and completeness of the survey work performed
- 3.6. Final Boundary Maps:** Updated maps with precise boundary delineations and beacon locations.
- 3.7. Recommendations Report:** A detailed report providing recommendations for the optimal use of the parcels of land, considering the survey findings and community needs.

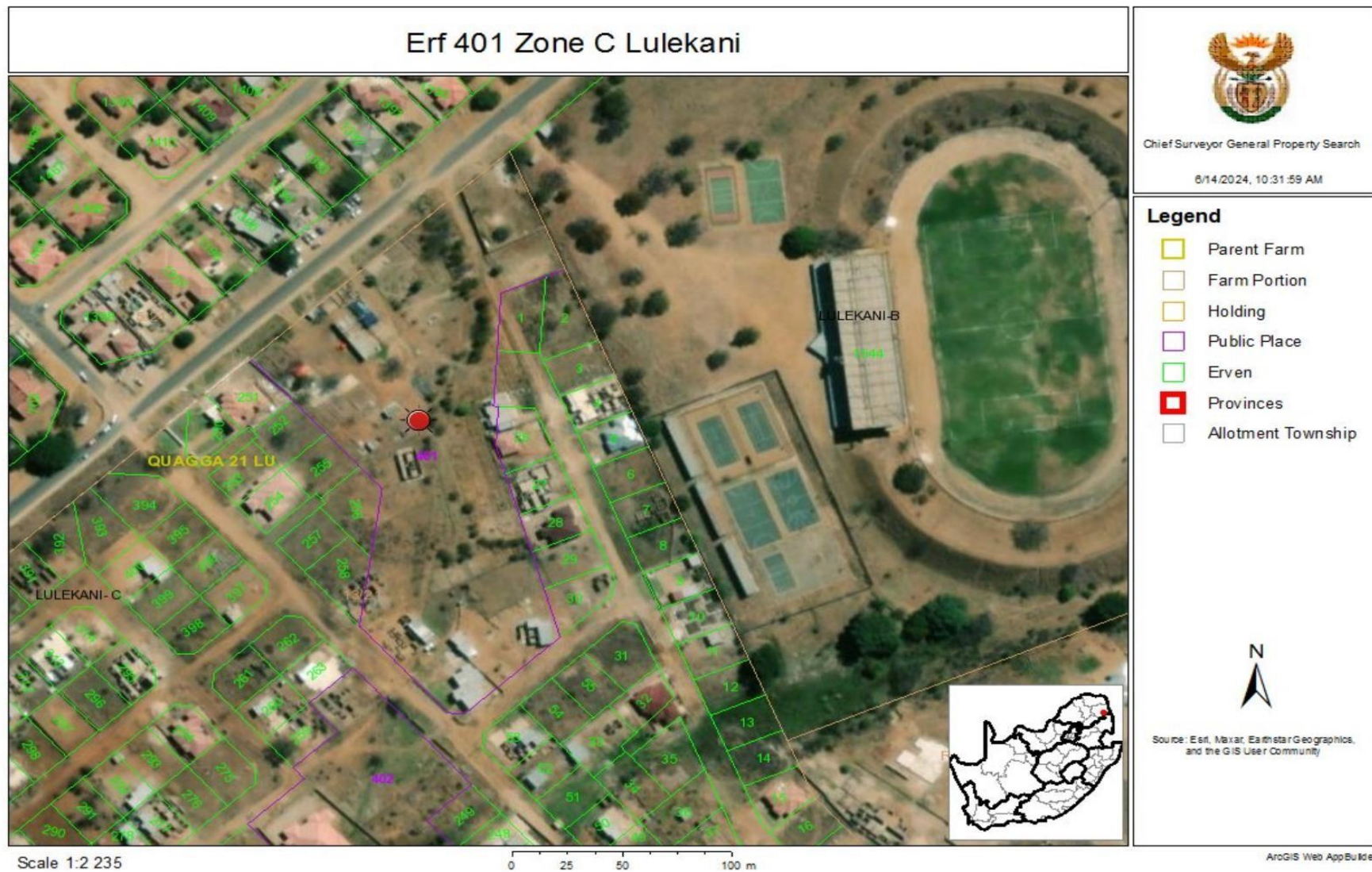
4. EVALUATION CRITERIA

The selection of the land surveyor will be based on the following criteria:

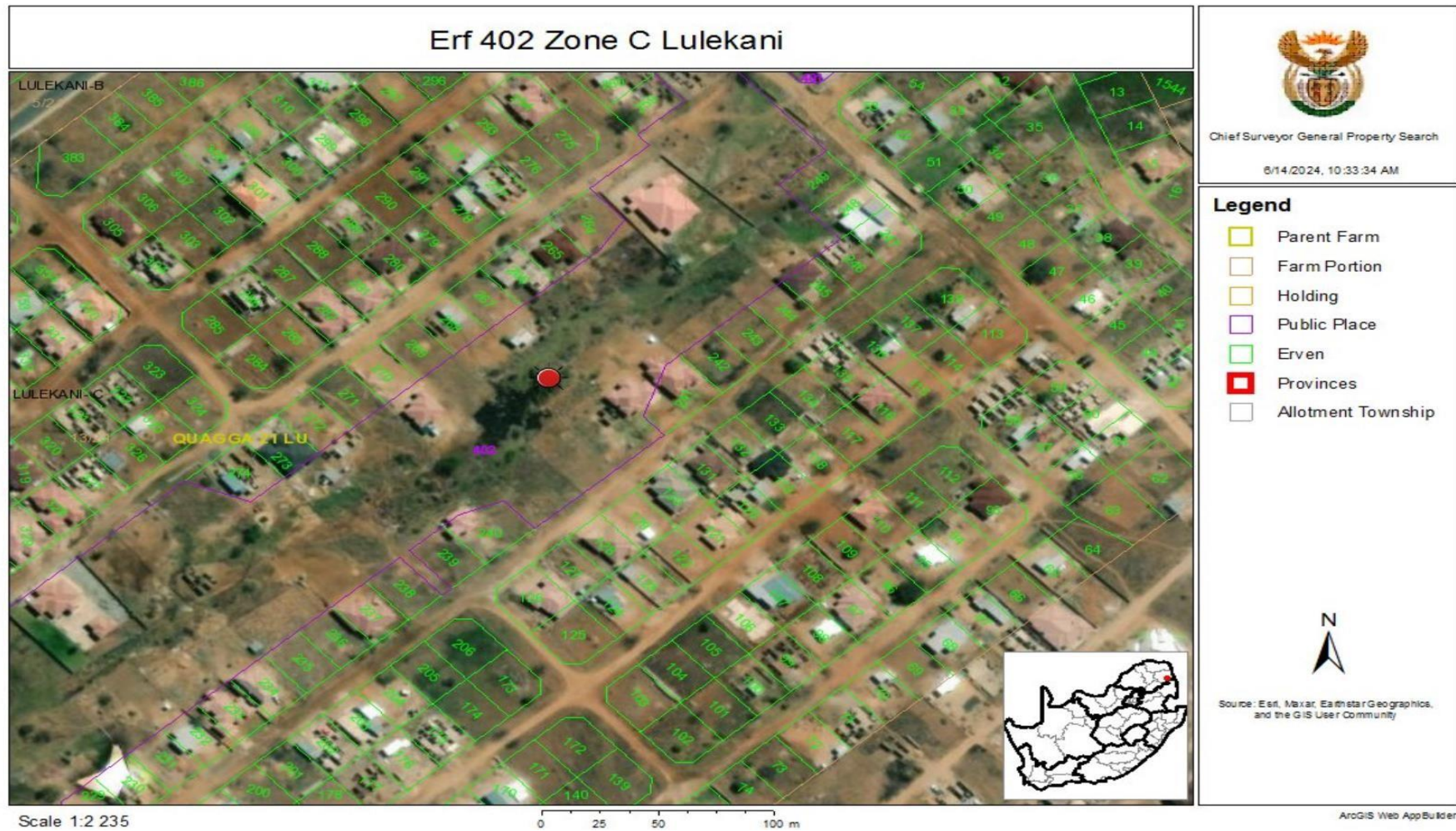
NO.	EVALUATION CRITERIA	WEIGHT	POINTS
1.	Personal Qualifications	<ul style="list-style-type: none"> Team leader experience (10 points) ○ 5-7 years: 5 points ○ 8+ years: 10 points Professional registration (10 points) 	20
2.	Experience	<ul style="list-style-type: none"> 1-3 years: 5 points 3-5 years: 10 points 5+ years: 20 points 	20
3.	Relevant Projects	<ul style="list-style-type: none"> 2 similar projects: 5 points 4 similar projects: 10 points 6 or more similar projects: 20 points 	20
4.	Technical Proposal	<ul style="list-style-type: none"> Detailed methodology for the relocation of beacons: 10 Detailed assessment of encroachments: 10 Detailed report providing recommendations for the optimal use of the parcels of land: 10 	30
5.	Technical Capability	<ul style="list-style-type: none"> Use of advanced equipment (5 points) Data processing and analysis capability (5 points) 	10
	Total Functionality Weights	100%	100%
	Threshold to Qualify for Appointment	80%	80%

ANNEXURE A: ERF 3506 NAMAKGALE

ANNEXURE B: ERF 401 Lulekani Zone C



ANNEXURE C: ERF 402 Lulekani Zone C



ANNEXURE D: ERF 403 Lulekani Zone C

Erf 403 Zone C Lulekani



Chief Surveyor General Property Search

8/14/2024, 10:34:47 AM

Legend

- Parent Farm
- Farm Portion
- Holding
- Public Place
- Erven
- Provinces
- Allotment Township



Source: Esri, Maxar, Earthstar Geographics,
and the GIS User Community



Scale 1:2 235

0 25 50 100 m

ArcGIS Web AppBuilder